

# Tax Return 2010

## Starting your Tax Return

### Your personal details

Your date of birth - it helps get your tax right [1] [REDACTED]  
 If your name or address has changed, put 'X' in the box [2] [REDACTED]  
 Your contact phone number [3] [REDACTED]  
 Your National Insurance number [4] [REDACTED]

## What makes up your Tax Return

To make a complete return of your taxable income and gains for the year to 5 April 2010 you may need to complete some separate supplementary pages. Answer the following questions:

	Number
<p><b>Employment</b>            If you were an employee, director, office holder or agency worker in the year to 5 April 2010, do you need to complete Employment pages? Please read page XX of the guide before answering. Fill in a separate Employment page for each employment, directorship etc, for which you need to complete an Employment page and say how many pages you are completing.</p>	No
<p><b>Self-employment</b>            Did you work for yourself (on your 'own account' or in self-employment) in the year to 5 April 2010? (Answer 'Yes' if you were a 'Name' at Lloyds.)            Fill in a separate Self-employment page for each business and say how many pages you are completing.</p>	No
<p><b>Partnership</b>            Were you in partnership? Fill in a separate Partnership page for each partnership you were a partner in and say how many pages you are completing.</p>	No
<p><b>UK property</b>            Did you receive any income from UK property (including rents and other income from land you own or lease out)?</p>	Yes
<p><b>Foreign</b>            If you:            • were entitled to any foreign income, or income gains;            • have, or could have, received (directly or indirectly) income, or a capital payment or benefit from a person abroad as a result of any transfer of assets;            • want to claim relief for foreign tax paid;            please read the notes on pages TRG 3 and 4 to decide if you have to fill in the Foreign page.            Do you need to complete the Foreign page?</p>	No
<p><b>Trusts</b>            Did you receive, or are you treated as having received, income from a trust, settlement or the residue of a deceased person's estate?</p>	No
<p><b>Capital Gains Summary</b>            Did you dispose of any chargeable assets ( including, for example, stocks, shares, units in a unit trust, land and property, goodwill in a business), or have any chargeable gains, or do you wish to claim an allowable loss or make any other claim or election? If yes, read page TRG 4 of the Guide to decide if you have to fill in the Capital Gains Summary page.            Do you need the Capital Gains Summary page?</p>	No
<p><b>Residence, remittance basis etc</b>            Were you, for all or part of the year to 5 April 2010, one or more of the following - not resident, not ordinarily resident, not domiciled, in the UK, or were you dual resident in the UK and another country?</p>	No

**Student Loan repayments**

If you received notification from the Student Loans Company that repayment of an Income Contingent Student Loan began before 6 April 2010, put 'X' in the box	[1]	
If your employer has deducted Student Loan repayments enter the amount deducted	[2]	£

**Income****Interest and dividends from UK banks, building societies etc**

Taxed UK interest etc – the net amount after tax has been taken off	[1]	£
Untaxed UK interest etc -amounts which have not been taxed	[2]	£
Dividends from UK companies - do not include the tax credit	[3]	£
Other dividends - do not include the tax credit	[4]	£
Foreign dividends (up to £300) - the amount in sterling before foreign tax was taken off	[5]	£
Tax taken off foreign dividends (the sterling equivalent)	[6]	£

**UK pensions, annuities and other State benefits received**

State Pension - the amount due for the year	[7]	£
State Pension lump sum	[8]	£
Tax taken off box 8	[9]	£
Pensions (other than State Pension), retirement annuities and taxable triviality payments	[10]	£
Tax taken off box 10	[11]	£
Taxable Incapacity Benefit and contribution-based Employment & Support Allowance	[12]	£
Tax taken off Incapacity Benefit in box 12	[13]	£
Jobseeker's Allowance	[14]	£
Total of any other taxable State Pensions and benefits	[15]	£

**Other UK income not included on supplementary pages**

Other taxable income - before expenses and tax taken off	[16]	£
Total amount of allowable expenses	[17]	£
Tax taken off box 16	[18]	£
Benefit from pre-owned assets	[19]	£

**Tax reliefs****Paying into registered pension schemes and overseas pension schemes**

Payments to registered pension schemes where basic rate tax relief will be claimed by your pension provider (called 'relief at source'). Enter payments and basic rate tax	[1]	£
Payments to a retirement annuity contract where basic rate tax relief will not be claimed by your provider	[2]	£
Payments to your employer's scheme which were not deducted from your pay before tax	[3]	£
Payments to an overseas pension scheme which is not UK-registered which are eligible for tax relief and were not deducted from your pay before tax	[4]	£

**Charitable giving**

Gift Aid payments made in the year to 5 April 2010	[5]	£
Total of any 'one-off' payments in box 5	[6]	£

Gift Aid payments made in the year to 5 April 2010 but treated as if made in the year to 5 April 2009 [7] £

Gift Aid payments made after 5 April 2010 but to be treated as if made in the year to 5 April 2010 [8] £

Value of any shares or securities gifted to charity [9] £

Value of any land and buildings gifted to charity [10] £

**Blind person's allowance**

If you are registered blind on a local authority or other register, put 'X' in the box [11]

Enter the name of the local authority or other register [12]

If you want your spouse's, or civil partner's, surplus allowance, put 'X' in the box [13]

If you want your spouse, or civil partner, to have your surplus allowance, put 'X' in the box [14]

**Service companies**

Total amount of any income included anywhere on this Tax Return, derived from the provision of your services through a service company [1] £

**Finishing your Tax Return****Tax refunded or set-off**

If you have had any 2009-10 Income Tax refunded or set-off by us or Jobcentre Plus, enter the amount [1] £

**If you have not paid enough tax**

If you owe tax for 2009-10 and have a PAYE tax code, we will try to collect the tax due (if less than £2,000) through your tax code for 2011-12, unless you put 'X' in the box [2]

If you are likely to owe tax for 2010-11 on income other than employed earnings or pensions, and you do not want us to use your 2010-11 PAYE tax code to collect that tax during the year, put 'X' in the box [3]

**If you have paid too much tax**

We will repay direct to your bank or building society account - this is the safest and quickest method. Tell us where you would like any repayment to be made by filling in boxes 4 to 12.

If you would like us to send some, or all, of your repayment to charity please use 'Giving your repayment to charity'.

Name of bank or building society [4]

Name of account holder (or nominee) [5]

Branch sort code [6]

Account number [7]

Building society reference number [8]

If you do not have a bank or building society account, or if you want a cheque to be sent to you or to your nominee, put 'X' in the box [9] X

If you have entered a nominee's name in box 5, put 'X' in the box [10]

If your nominee is your tax adviser, put 'X' in the box [11]

Nominee's address [12]

**Your tax adviser, if you have one**

Your tax adviser's name [15] [REDACTED]

Your tax adviser's phone number [16] [REDACTED]

Your tax adviser's address [17] [REDACTED]

The reference your adviser uses for you [18] [REDACTED]

**Signing your form and sending it back**

If this Tax Return contains provisional or estimated figures, put 'X' in the box [20]

If you are enclosing separate supplementary pages, put 'X' in the box [21] X

[22] If you give false information, you may have to pay financial penalties and face prosecution.

The information I have given on this Tax Return is correct and complete to the best of my knowledge and belief

**Signature****Date**

If you have signed on behalf of someone else, enter the capacity, for example, executor, receiver [23]

Enter the name of the person you have signed for [24]

If you filled in boxes 23 and 24 enter your name [25]  
and your address [26]

**UK property****UK property details**

Number of properties rented out [1] ●

If all property income ceased in 2009-10 and you do not expect to receive such income in 2010-11, put 'X' in the box [2]

If you have any income from property let jointly, put 'X' in the box [3]

If you are claiming Rent a Room relief and your rents are £4,250 (or less than £2,125 if let jointly), put 'X' in the box [4] X

**Furnished holiday lettings**

There are no 'Furnished holiday lettings' entries in boxes 5 to 17

**Property income**

Do not include Real Estate Investment Trust or Property Authorised Investment Funds dividends/distributions here.

Total rents and other income from property (including any furnished holiday lettings profits in box 13) [18] £ [REDACTED]

Tax taken off any income in box 18 [19] £

Premiums for the grant of a lease [20] £

Reverse premiums and inducements [21] £

**Property expenses**

Rent, rates, insurance, ground rents, etc. [22] £ [REDACTED]

Property repairs, maintenance and renewals [23] £ [REDACTED]

Loan interest and other financial costs [24] £ [REDACTED]

Legal, management and other professional fees [25] £ [REDACTED]

Costs of services provided, including wages [26] £

Other allowable property expenses [27] £ [REDACTED]

**Calculating your taxable profit or loss**

Private use adjustment	[28]	£	
Balancing charges	[29]	£	
Annual Investment Allowance	[30]	£	
Business Premises Renovation Allowance (Assisted Areas only)	[31]	£	
All other capital allowances	[32]	£	
Landlord's Energy Saving Allowance	[33]	£	
10% wear and tear allowance - for furnished residential accommodation only	[34]	£	
Rent a Room exempt amount	[35]	£	
Adjusted profit for the year	[36]	£	
Loss brought forward from previous year	[37]	£	
Taxable profit for the year (box 36 minus box 37)	[38]	£	
Adjusted loss for the year	[39]	£	
Loss set-off against 2009-10 total income - this will be unusual	[40]	£	
Loss to carry forward to following year, including unused losses brought forward	[41]	£	

**Tax Calculation Summary****Self assessment**

Total tax, Student Loan repayment and Class 4 NICs due before any payment on account	[1]	£	
Total tax, Student Loan repayment and Class 4 NICs overpaid	[2]	£	
Student Loan repayment due	[3]	£	
Class 4 NICs due	[4]	£	
Capital Gains Tax due	[5]	£	
Pension charges due	[6]	£	

**Underpaid tax**

Underpaid tax for earlier years included in your tax code for 2009-10 - enter the amount from your PAYE Notice of Coding	[7]	£	
Underpaid tax for 2009-10 included in your tax code for 2010-11 - enter the amount from your PAYE Notice of Coding	[8]	£	

**Payments on account**

If you are claiming to reduce your 2010-11 payments on account, put 'X' in the box - enter the reduced amount of your first payment on account in box 10 and say why you are making the claim in box 16	[9]		
Your first payment on account for 2010-11 - enter the amount (including pence)	[10]	£	

**Blind person's surplus allowance and married couple's surplus allowance**

Blind person's surplus allowance you can have	[11]	£	
If you or your spouse or civil partner were born before 5 April 1935, the amount of married couple's surplus allowance you can have	[12]	£	

**Adjustments to tax due**

You may need to make an adjustment to increase or decrease your tax for 2009-10 because you are claiming averaging for farmers and creators of literary or artistic work, making certain adjustments to earlier years or carrying back to 2009-10 certain losses from 2010-11

Increase in tax due because of adjustments to an earlier year	[13]	£
Decrease in tax due because of adjustments to an earlier year	[14]	£
Any 2010-11 repayment you are claiming now	[15]	£

**TAX CALCULATION SUMMARY**

<b>Income received (before tax taken off)</b>			
Profit from UK land and property			
<b>Total income received</b>			
minus Personal allowance			
<b>Total income on which tax is due</b>			
<b>Income Tax calculation</b>			
Pay, pensions, profit etc.		@ 20% =	
<b>Total income on which tax has been charged</b>			
<b>Income Tax due</b>			
<b>Total Income Tax due</b>			

<b>Payments due 31 January 2011 and 31 July 2011</b>			
Total Tax, Class 4 NIC and SL repayments due for 2009-10			
<b>Tax owed</b>			
Underpayment for 2009-10			
2009-10 income tax bill			
minus Half payment on account for 2010-11			
plus First payment on account for 2010-11			
<b>Payment due by 31 January 2011</b>			
Total payment on account for 2010-11			
minus First payment on account for 2010-11			
<b>Payment due by 31 July 2011</b>			